



Student Staff Application Page

Applicants must be current Queen's students to be eligible for all ESU positions. To apply, please email your application package to esu@queensu.ca **Complete packages include: application page, cover letter, and resume. Incomplete application packages will not be considered.** Successful ESU candidates are required to have current WSIB approved Standard First Aid/CPR Level C and a clear CPIC with Vulnerable Sector Screening, however you do not need to submit these items with your application package. You will submit them to ESU once a position is offered. [WSIB Approved First Aid Course Providers](#)

PART A: PERSONAL INFORMATION

Name Gender

Permanent Address

Current Address (if different from above)

Phone Cell: Queen's Email

Student # Current Year of Study Program of Study

PART B: AVAILABILITY

Check all dates that you are available to work. Please refer to esu.queensu.ca for specific program dates or schedule.

All applicants must be available for paid training on Monday May 1, Tuesday May 2 and Wednesday May 3, 2017.

Staff are contracted to be on site from 12:00 p.m. on the first day to 4:00 p.m. on the last day for each program.

Spring Programs

- Seven Eight Enrichment Days (SEEDS) 1 - May 3-5, 2017
- Enrichment Mini Course (EMC) Gr. 9-12 - May 7-12, 2017
- Seven Eight Enrichment Days (SEEDS) 2 - May 16-19, 2017
- Seven Eight Enrichment Days (SEEDS) 3 - May 23-26, 2017
- Seven Eight Enrichment Days (SEEDS) 4 - May 30-June 2, 2017

Summer Programs

- Teacher Enrichment - July 10-14, 2017
- Partner Program - 2 Weeks in July
- Partner Program - 1-2 Weeks in August
- Summer Enrichment Experience at Queen's (SEEQ) - August 13-18, 2017
- Queen's Excellence in Skills Training - August 13-18, 2017

Please note priority will be given to students who are available to work during all program dates.

Please list any days you require off. This includes convocation, appointments, etc.

Dates needed off:

PART C: POSITION OF INTEREST

Check all positions you are interested in:

- Operations Coordinator (Blue Shirt) Activities Coordinator (Blue Shirt) Student Supervisor (Red Shirt)
 First Aid Coordinator (Blue Shirt) Logistics Coordinator (Blue Shirt) QuEST Student Leader

If you have been previously employed by ESU, please indicate the year(s) and your position(s):

PART D: VALID CERTIFICATIONS *Check all that apply*

- WSIB Approved Standard First Aid/CPR Level C (mandatory) NLS Other certifications:

Application Deadlines: Coordinator Positions and Returning Staff - November 1, 2016
Student Supervisor (new applicants) - December 9, 2016

We thank all applicants in advance, however, only those under consideration will be contacted. Interviews for new applicants will occur in January 2017.

Please address all correspondence to:
Enrichment Studies Unit
A300 Mackintosh -Corry Hall
Queen's University, Kingston, ON K7L 3N6
tel: 613-533-3181 email: esu@queensu.ca web: esu.queensu.ca