



ESU Returning Staff Application Form



Applicants must be current Queen's students to be eligible for all ESU positions. To apply, please email your completed application form to hanna.knowles@queensu.ca

PART A: PERSONAL INFORMATION

Name: _____ Preferred Name: _____

Permanent Address: _____

Current Address (if different from above): _____

Phone: _____ Cell: _____

Queen's Email: _____ Student #: _____

Current Year of Study: _____ Program of Study: _____

PART B: AVAILABILITY

Check all dates that you are available to work. All applicants must be available for paid training in the beginning of May (exact dates TBD). Staff are contracted to be on site from 12:00 p.m. on the first day to 4:00 p.m. on the last day for each program. Please note priority will be given to students who are available to work during all program dates.

Spring Programs:

- EMC – May 6-11
- SEEDS 1 – May 15-18
- SEEDS 2 – May 22-25
- SEEDS 3 – May 29-June 1

Summer Programs:

- QSEA – 3 weeks in July (dates TBD)
- SEEQ – August 12-17
- Leadership Program – August 12-17

Please list any days you require off. This includes convocation, appointments, etc.

Dates needed off: _____

PART C: POSITION OF INTEREST

Check all positions you are interested in:

Operations Coordinator (Blue Shirt)

Activities Coordinator (Blue Shirt)

Logistics Coordinator (Blue Shirt)

First Aid Coordinator (Blue Shirt)

Student Supervisor (Red Shirt)

Leadership Program Supervisor (Red Shirt)

Please explain why you are interested in the position(s) checked above and why you would be a suitable candidate:

I am interested in a:

Full-Time Position

Part-Time Position (Student Supervisor only)

Please note part-time staff are required to be on-campus in the evenings and overnight. Preferred shifts are from 3:00 PM to 8:30 AM, but times may be negotiable.

PART D: VALID CERTIFICATIONS

WSIB Approved Standard First Aid/CPR Level C expiry date: _____

If certificate will be expired before or during the duration of the program, please provide an expected date of renewal: _____

Application Deadlines

Coordinator Positions and Returning Staff – October 16, 2017

Please address all correspondence to:
Hanna Knowles, Program Coordinator

Enrichment Studies Unit
195 University Avenue
Queen's University, Kingston
ON K7L 3N6

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