

2019

**Summer Enrichment
Experience @ Queen's
(SEEQ) Program Guide**



Thank you for choosing to attend the Summer Enrichment Experience at Queen’s (SEEQ) program. We invite you to get involved, ask questions, and enjoy learning while you are at Queen’s University.

This document provides you with important information about the program. If you have any questions, please feel free to contact us.

Session Dates

Premium Residence Option	Commuter Option
August 11-16, 2019	August 12-16, 2019

Arrival & Departure

Premium Residence Option		Commuter Option	
Arrival	Departure	Arrival	Departure
Sunday August 11, 2019	Friday August 16, 2019	Daily: Monday August 12- Friday August 16, 2019	*See below for daily departure times
2:00pm – 4:00pm TBD	1:00pm – 1:30pm TBD	8:00am – 8:30am TBD	TBD

*Commuter Option Daily Departure Times:

Day	Departure Time
Monday	3:30pm – 4:30pm
Tuesday	3:30pm – 4:30pm
Wednesday	3:30pm – 4:30pm
Thursday	3:30pm, if not attending dinner and Carnival OR 9:00pm if attending dinner and Carnival
Friday	1:00pm – 1:30pm

A detailed campus map is available online at: <http://www.queensu.ca/campusmap/>

Late Arrivals & Early Departures

Any participants who will be arriving late or leaving early must let the office know as soon as possible. ESU reserves the right to have students arriving late wait until an appropriate time (morning break or after lunch break) to enter class to minimize disruption to the instructor’s lesson and other participant’s experience.

Residence Information

Residence placements are released upon arrival and will remain firm. Roommate requests are not guaranteed. All participants enrolled will be placed in a **premium (climate controlled) residence** room. Please refer to the [Roommate Request/Room Placement policy](#). Each evening, participants must be in their own room with lights out by 11:00pm.

Some things that you may want to bring to the program:

- Clothing: appropriate clothes for classroom (including labs, theaters, gyms, etc.), and activities (dance, sports, etc.). Long pants and close toe shoes are required in labs and some activities
- Writing tools (pencil case)
- Sunscreen
- Raincoat
- Water Bottle (that may be refilled)
- Camera
- Sunglasses
- Toiletries (toothbrush, toothpaste, soap, shampoo, washcloth)
- Alarm clock
- Bath towel
- Favorite pillow and blanket - not required as standard bedding is provided
- Ear plugs (for residence if you are a light sleeper)
- Snacks (not requiring fridge or microwave)
- One of your evening activities may include a trip to the [Tomlinson Aqua Park](#). Don't forget to pack your bathing suit and towel!
- Anything additional mentioned in your course placement email

Code of Conduct

All registrants reviewed the ESU [Code of Conduct](#) during the registration process and will be required to adhere to it during the entire program.

Drugs & Alcohol

Program participants are not permitted to possess/consume drugs or possess/consume alcohol. The Enrichment Studies Unit has a "Zero Tolerance" policy for drugs and alcohol and students found to be in violation of this policy will be sent home immediately at their own expense.

Meals

Queen's University is NOT a nut free environment. As a courtesy to participants with allergies, please refrain from bringing nut products to campus. The dining hall will accommodate participants based on the medical information provided in your online profile. Vegetarian, gluten-free, and halal options are available.

Residence Option | Breakfast, lunch, and dinner will be served in the [Leonard Dining Hall](#) and participants will have a wide range of foods from which to choose. Sunday arrival: Dinner in the Leonard Dining Hall will be provided. Dinner in the Leonard Dining Hall will be provided to participants arriving during the regular arrival period on Sunday, once registration is complete.

Commuter Option | Lunch, and the optional dinner for participants staying for Thursday evening final activities will be served in the [Leonard Dining Hall](#) and participants will have a wide range of foods from which to choose.

For more information or for a list of ingredients or products used in the Leonard Hall cafeteria, please contact Events Services at 613-533-2223, or visit the Food Services website at [FoodServices](#). We recommend that students bring nonperishable snacks with them if they want to eat outside of regular meal times.

Supervision

All Student Supervisors are Queen's students who have been specially selected for their enthusiasm for working with students. All of our Student Supervisors are trained in First Aid & CPR. Two specially selected first aid coordinators work closely with Campus Security to ensure the safety and well-being of participants. All participants will attend an orientation with their supervisor and group, and are given a Campus tour. Supervisors live in residence with students.

Sample Schedule

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
7:00 AM		Wake Up				
7:30 AM		Breakfast				
8:30 AM		Grid / Walk to class with group				
9:00 AM		Classes (9:00-12:00)	Classes (9:00-12:00)	Workshops (9:00-12:00)	Classes (9:00-12:00)	Classes (9:00-12:00)
Noon		Lunch (12:00 - 1:00)				
1:00 PM		Classes (1:00-3:00)	Classes (1:00-3:00)	Classes (1:00-3:00)	Classes (1:00-3:00)	Departure (1:00-1:30)
2:00 PM	Arrival (2:00-4:00)					
3:00 PM		Open time (3:00-5:00)	Open time (3:00-5:00)	Open time (3:00-5:00)	Open time (3:00-5:00)	
4:00 PM	Unpack					
5:00 PM	Dinner (5:00-6:00)					
5:30 PM						
6:00 PM	Welcome Rally (6:00-9:00)	Activities (6:00-9:00)	Activities (6:00-9:00)	Activities (6:00-9:00)	Carnival (6:00-9:00)	
6:30 PM						
7:00 PM						
7:30 PM						
8:00 PM						
8:30 PM						
9:00 PM	Return to Residence					
9:30 PM	On Floors (9:30-10:30)					
10:00 PM	In Rooms (10:30-11:00)					
10:30 PM						
11:00 PM	Lights out (11:00)					

SEEQ Commuter Option Sample Program Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 AM	Check in / Grid / Walk to class with group				
9:00 AM	Classes (9:00-12:00)	Classes (9:00-12:00)	Workshops (9:00-12:00)	Classes (9:00-12:00)	Classes (9:00-12:00)
Noon	Lunch (12:00 - 1:00)				
1:00 PM	Classes (1:00-3:00)	Classes (1:00-3:00)	Classes (1:00-3:00)	Classes (1:00-3:00)	Departure (1:00-1:30)
2:00 PM					
3:00 PM	Departure (3:30)	Departure (3:30)	Departure (3:30)	Departure (3:30)	
4:00 PM				Optional Open time	
5:00 PM				Optional Dinner	
5:30 PM					
6:00 PM					
6:30 PM					
7:00 PM				Optional Carnival	
7:30 PM					
8:00 PM					
8:30 PM					
9:00 PM				Optional Departure (9:00pm)	

Courses

Participants will be attending courses taught by Queen’s students, or community professionals with an affiliation to Queen’s University. Instructors have worked hard to create courses which will engage participants and expand their academic experience. Participants may use state of the art labs and use high-tech equipment; all will be challenged to think creatively or challenge their assumptions.

Course Changes

Participants are expected to attend the class in which they have received confirmation. All requests for course changes are accommodated at the discretion of the ESU and subject to available space in the course. Most courses are completely full and therefore course changes are not possible.

Spending Money

Participants may wish to purchase Tuck Shop items during their online registration process which they can collect when arriving to campus. Participants may wish to bring additional money to purchase ESU merchandise on site or keepsakes from the Campus Bookstore.

Extracurricular Activities

Residence Option | Participants will be taking part in a variety of extracurricular activities during the evenings of the program. All students will have the opportunity to participate in all planned activities.

Commuter Option | Participants are invited to join the residence participants on the Thursday evening for dinner in the Dining Hall and The Carnival. Registration for attendance will take place at the Commuter Check-In on the morning of the first day. There is no additional charge for participants in the commuter option to participate in the optional dinner and The Carnival.

Cancellations & Refunds

All registrants reviewed and accepted the terms and conditions of the [Cancellation & Refund Policy](#) when completing their registration. Any withdrawals must be made in writing and any refunds will be made in accordance with the policy.

Photography

Occasionally photographs and filming will occur for use in marketing ESU. All registrants reviewed and accepted or declined the terms and conditions of the Photo Waiver when completing their registration.

Special Accommodations

Queen's University is committed to facilitating the integration of persons with disabilities into the University community. If you require any special accommodations to attend our programs, please contact the ESU and we would be happy to assist you.

Additional Notes

- Queen's University charges a replacement fee of \$150.00 per residence key lost. You will be invoiced for any lost key. We will provide each student with a neck lanyard that they can use for their room key
- Skateboards/Rollerblades are not permitted on Queen's property

Lost and Found

Any items collected as lost and found will be held at the ESU office for 7 days from program completion date. Please contact us if you suspect you may have lost something during your visit to Queen's University. After 7 days, all lost and found items will be donated to charitable organizations or otherwise disposed of. The Enrichment Studies Unit cannot accept responsibility for loss or damage to personal possessions