

**EXPERIENCE
UNIVERSITY**

2019

**Little Leaders P.A. Day
Program Guide**



Queen's
UNIVERSITY

esu.queensu.ca

613.533.3181

ESU
enrichment studies unit
EST. 1987

Thank you for choosing to attend the Little Leaders P.A. Day program. We invite you to get involved, ask questions, and enjoy learning while you are at Queen’s University.

This document provides you with important information about the program. If you have any questions, please feel free to contact us.

Session Dates

Session	Date	Theme
1	September 28	Art Attack
2	October 26	Blast Off
3	November 30	Construction Zone
4	February 1	Mad Mixtures
5	April 5	Planet Earth
6	May 17	Be Dramatic
7	June 28	Make a Mess

Drop Off & Pick Up

Drop Off	Pick Up
9:00 a.m. Wallace Hall, John Deutsch University Centre (JDUC) 87 Union Street Queen’s University Kingston, ON K7L 3N6	4:00 p.m. Wallace Hall, John Deutsch University Centre (JDUC) 87 Union Street Queen’s University Kingston, ON K7L 3N6

Early Drop Off & Late Pick Up

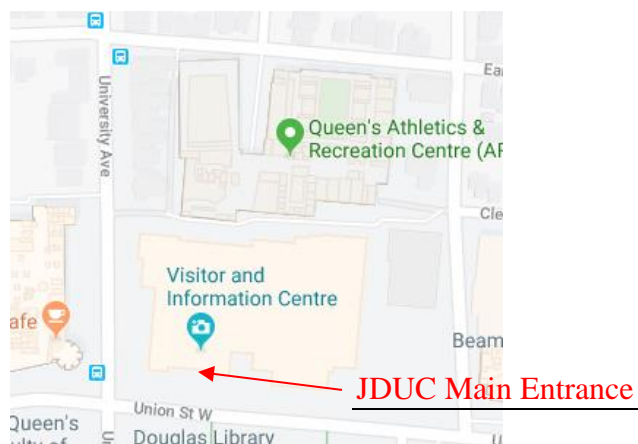
Early drop off: 7:30-8:30am is available at no extra charge.

Late pick up: 4:00-5:00pm is available at no extra charge.

**Please note there will be an initial fee of \$5 for children not picked up by 5:00 p.m. and an additional \$5 for every 15 minutes after 5:00 p.m.*

Location

We suggest parking on Union and enter John Deutsch University Centre (JDUC) by Union Street Entrance. Metered parking is available at the end of the day on Union Street, Tindal Field, Earl, Alfred (between Earl and Union) and the first 15 minutes is free in the Queen’s Centre underground lot enter off Division Street



Packing Information

Some things that you may want to bring to the program:

- Clothing: appropriate clothes for activities (arts and crafts, sports, etc.) and outdoor walking and games.
- Refillable Water Bottle
- Sunscreen
- Weather appropriate outdoor clothing (i.e. raincoat, winter coat/snowpants/mitts/hat/boots)
- Medications
- Two nut-free snacks

Meals

A pizza lunch provided each program and will be served in the [Leonard Dining Hall](#). Queen's University is NOT a nut free environment. As a courtesy to participants with allergies, please refrain from bringing nut products to campus. The dining hall will accommodate participants based on the medical information provided in your online profile.

Sample Schedule

	Friday
7:30 AM	Drop Off
8:30 AM	
9:00 AM	Themed Activity
9:30 AM	
10:00 AM	Snack & Outdoor Break
10:30 AM	
11:00 AM	Themed Activity
11:30 AM	
Noon	Lunch & Outdoor Break
1:00 PM	
1:30 PM	
2:00 PM	Themed Activity
2:30 PM	
3:00 PM	Wind-down & Snack
3:30 PM	
4:00 PM	Pick Up
4:30 PM	
5:00 PM	

Code of Conduct

All registrants reviewed the ESU [Code of Conduct](#) during the registration process and will be required to adhere to it during the entire program.

Supervision

Supervision is provided by Core Staff, Student Supervisors and High School Volunteers. All Student Supervisors are Queen's students who have been specially selected for their enthusiasm for working with students. All of our staff are trained in First Aid & CPR and have criminal reference checks on file.

Cancellations & Refunds

All registrants reviewed and accepted the terms and conditions of the [Cancellation & Refund Policy](#) when completing their registration. Any withdrawals must be made in writing and any refunds will be made in accordance with the policy.

Photography

Occasionally photographs and filming will occur for use in marketing ESU. All registrants reviewed and the terms and conditions of the Photo Waiver when completing their registration and understand photos may or may not contain your child.

Special Accommodations

Queen's University is committed to facilitating the integration of persons with disabilities into the University community. If you require any special accommodations to attend our programs, please contact the ESU and we would be happy to assist you.

Lost and Found

Any items collected as lost and found will be held at the ESU office for 15 days from program completion date. Please contact us if you suspect you may have lost something during your visit to Queen's University. After 15 days, all lost and found items will be donated to charitable organizations or otherwise disposed of. The Enrichment Studies Unit cannot accept responsibility for loss or damage to personal possessions